Appendix 8

Results Report Form

Organizing unit		Guiding (overseas) unit	
Subsidy item		School principal (or responsible person)	
Execution date		Person filling in form/Position	
Event location (to be filled in by event arranger)		Number of participants (to be filled in by event arranger	

Explanation of budget use situation Unit:□USD□JPY □EUR□AUD	**Total budget:**			
	Income specific items (self-fill-in items)	Amount	Expenditure specific items (self-fill-in items)	Amount
	Amount self-paid by the applying unit			
	Total income		**Total expenditure**	
	Difference between income and expenditure:			

Results benefits (Please submit photos or newspaper clippings as evidence)			
Overseas unit checking situation and review opinion	□ On-site check □ Paper check	Seal of overseas unit	
	Review opinion：		
Note	1. Please fill in by typing. 2. Please fill in the funding use column in detail; if subsidy from more than two government agencies is received, each subsidy item and amount should be listed. 3. The subsidized unit should submit original certificates of subsidy amount expenditure to handle write-off matters.		